

**NYC OFFICE OF THE COMPTROLLER**

**JOB VACANCY NOTICE**

<b>Title:</b>	<b>Senior Staff Engineer – Electrical / Mechanical (Various Positions)</b>
<b>Salary:</b>	<b>\$95,000 - \$108,000</b>
<b>Bureau/Division:</b>	<b>Bureau of Engineering</b>
<b>Period:</b>	<b>June 29, 2017 – Until Filled</b>

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**JOB DESCRIPTION**

The Bureau of Engineering provides engineering assistance and serves as the Comptroller's technical consultant on engineering matters. The Bureau analyzes, recommends disposition on, and negotiates contract disputes and claims between contractors and the City. The Bureau also provides liability and damage reports to the Comptroller's Bureau of Law and Adjustment for use in property damage tort claims. The Bureau is seeking several engineers to serve as Senior Staff Engineer.

Under the direction of a Division Chief, with latitude for independent judgment and initiative, responsibilities include, but are not limited to, the following:

- Investigates and analyzes complex construction claims and contract disputes;
- Undertakes research, inquiries, inspections, cost estimating, contract interpretation and delay/impact studies;
- Prepares comprehensive reports which addresses entitlement and damage, and provides settlement recommendations;
- Researches and evaluates contract and engineering matters of a complex or highly technical nature;
- Interacts with senior level personnel of the City as well as private construction, consultant and legal firms;
- Testifies on behalf of the City as a witness at judicial proceedings including depositions, trials, and/or administrative proceedings;
- Performs other related work and assignments as may be required.

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**MINIMUM QUALIFICATION REQUIREMENTS**

A valid New York State License as a Professional Engineer is required. In addition, candidates must have six (6) years of full-time paid experience in civil, mechanical, electrical, or chemical engineering work, at least two (2) years of which shall have been as an administrative engineer.

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**PREFERRED SKILLS IN ADDITION TO MINIMUM QUALIFICATIONS**

- Experience in administering NYC construction contracts and cost estimating highly desirable.
  - Must display competence to participate in claim settlement negotiations.
  - Excellent analytical, interpersonal, communication and organizational skills (including Microsoft Office Suite proficiency).
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**TO APPLY, GO TO:** Employment Opportunities at [www.comptroller.nyc.gov](http://www.comptroller.nyc.gov)

**Certain residency requirements may apply.** We appreciate every applicant's interest; however, only those under consideration will be contacted.

**Note:** Vacancy notices listed as "Until Filled" will be posted for at least five work days.

<b>POSTING DATE:</b> June 29, 2017	<b>POST UNTIL:</b> Until Filled	<b>JVN:</b> 015/017/088
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**The NYC Comptroller's Office is an Equal Opportunity Employer**